

FF.2 Base Closure Decision Completion

Section 1 - Program Activity Information

1.1 **Program Activity:** Base Closure Decision Completion

1.2 **Program Activity Category:** GPRA Annual Performance Measure

1.3 **Program Area:** Federal Facility

1.4 **EPA Sponsor:**

Subject Matter Expert	Subject Area	Phone #
Josh Barber	Federal Facility	(703) 603-0265

Section 2 - Problem/Decision Objective

2.1 **Problem:** Expediting Property Reuse is a primary goal of the Superfund Program and the Federal facilities program. When a Federal facility installation is slated for closure or realignment, its possible future use is identified. A base closure action occurs when EPA is involved in either a CERFA Section 120(h)(4) uncontaminated parcel determination, a Finding of Suitability to Transfer (FOST), a Finding of Suitability to Lease (FOSL), or a determination is made by EPA that an approved remedy is Operating Properly and Successfully (OPS) at Base Realignment or Closure (BRAC) locations pursuant to Community Environmental Response Facilitation Act (CERFA) and Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) Section 120(h)(3). Under CERCLA Section 120(h)(4), the military service must designate, and EPA/State is required to concur, on property that is uncontaminated. Since these decisions represent determinations about future land use, there needs to be a way to track base closure decisions/completions in CERCLIS/WasteLAN to enable annual reporting of progress towards cleanup and property reuse potential at Federal facilities.

2.2 **Stakeholder(s):** Headquarters FFRRO staff, Regional IMCs, FF RPMs, Congress and the Public.

2.3 **Decision-maker(s):** EPA Regions are responsible for data entry into WasteLAN for FOST and FOSL information based on materials provided by the responsible Federal agency. Users with roles that allow data entry on the FOST and FOSL screens are permitted to enter the required data for these decisions. The following WasteLAN access roles may enter data on the FOSL/FOST screens: Risk Assessor, Headquarters Budget Staff, Headquarters Staff, IMC/IMC Staff/Budget Coordinator, On-Scene Coordinator (OSC), Regional Manager Reviewer, Site Assessment Manager (SAM), Superuser/All, Administrative Support/Data Entry, Site Manager, Regional Manager, Headquarters Manager, Remedial Project Manager (RPM).

2.4 **Decision:** Track base closure decisions in WasteLAN. Base closure decision determine whether or not proposed property is ready to be leased or transferred by the Federal agency subject to CERCLA Section 120(h)(3) and CERCLA Section 120(h)(4) provisions of the law. Specifically, the number of base closures will be tracked based on EPA concurrence on FOSL and/or FOST at BRAC sites. A FOST documents the conclusion that real property made available through the BRAC process is environmentally suitable for transfer by deed under Section 120(h) of CERCLA. A FOSL documents that property at a

BRAC location is environmentally suitable for lease, i.e., that the reuse does not impede the environmental response at the location and that the use of the property is limited to a manner which will protect human health and the environment. EPA's concurrence on one of these activities will signify a base closure completion. A base closure completion (concurrence) date is considered to be the date the appropriate Regional official signs a letter, form, or memo stating that EPA has completed its review and provided comments of concurrence on the FOST or FOSL; or the date the appropriate Regional official signs a letter, form, or memo stating that EPA has completed its review of the demonstration that a remedy is operating properly and successfully for purposes of CERCLIS section 120(h)(3); or the date the appropriate Regional official signs a letter concurring on a clean parcel identified under CERFA. The date is recorded on the WasteLAN Add/Edit Finding of Suitability screen as EPA Comment Date. The date is recorded on the WasteLAN Add/Edit Finding of Suitability screen as FOST Concurrence Date. This GPRA measure counts the number of base closure decisions made within the reporting period.

Section 3 - Information Needs

Name	Source	System	Table/Column
Site	WasteLAN	WasteLAN	Site/Site_Id
Federal Facility	RPM/Site Manager	WasteLAN	site/rfed_fcilty_code = 'Y'
BRAC type	RPM/Site Manager	WasteLAN	site_brac_types/rbrac_code in ('1','2','3','4') site/rbrac_code
FOST, FOSL, concurrence	letter, form or memo signed by appropriate Regional EPA official concurring transfer	WasteLAN	finding_of_suitability/fos_cncrnc_date is NOT null
FOST, FOSL Lease Transfer Flag	system generated field	WasteLAN	finding_of_suitability.fos_lease_transfer_flag in ('T','L')

Section 4 - Scope/Universe

This information product addresses only Federal facility BRAC sites entered into WasteLAN. It counts the number of base closure decisions made at BRAC sites in WasteLAN in the reporting period.

Section 5 - Data Quality Requirements

5.1 Completeness: In order for a base closure completion to be counted for the reporting period, the site must be a Federal facility BRAC site with a Finding of Suitability to Lease or Finding of Suitability to Transfer concurrence date within the reporting period.

- DQO applies to all Federal facility BRAC Sites in CERCLIS with FOST or FOSL.

5.2 Accuracy: EPA concurrence is tracked by a letter, form, or memo signed by the appropriate Regional official stating that EPA: has completed its review and has either provided comments of concurrence on the FOST or FOSL, has determined based on demonstration that a remedy is operating properly and successfully for purposes of CERCLA section 120(h)(3); OR concurs on a clean parcel identified under CERFA.

- Most Accurate - Data reported in official decision source document

5.3 Timeliness: This measure is based on the FOST and FOSL actions. Therefore, it's timeliness is dependent of the required for those actions. The HQ data sponsors reviews the data for this DQO semi-annually and contacts the appropriate regional staff to address any outstanding issues.

5.4 Consistency: There are clear national definitions and guidance. Guidance on this measure is available in the Superfund Program Implementation Manual.
Most Consistent - National Guidance and definitions have been distributed

Section 6 - Information Collection and Reporting

6.1 Source for the information: FOST, FOSL documentation (letter, form or memo signed by appropriate Regional EPA official concurring transfer).

6.2 User interface: User enters the FOST and FOSL information on the Add/Edit Finding of Suitability to Lease or Add/Edit Finding of Suitability to Transfer screens. Navigation to these screens is Views>Federal Facility>BRAC site, and select one of the screens via the Options drop-down screen list.

6.3 System transfers: This information is snapshot from region to Headquarters.

6.4 Internal outputs: SCAP-14 Federal Facility; Federal Facility Accomplishment Report, and the Federal Facility FOST/FOSL/EBS report.

6.5 Audit reports: Federal Facility Audit Report

6.6 External outputs: Annual Report to Congress

6.7 Guidance documentation:

- ▶ Superfund Program Implementation Manual (OSWER Directive 9200.3-14-1G-Q)